



CITY OF MEMPHIS

FIRE SERVICE DIVISION

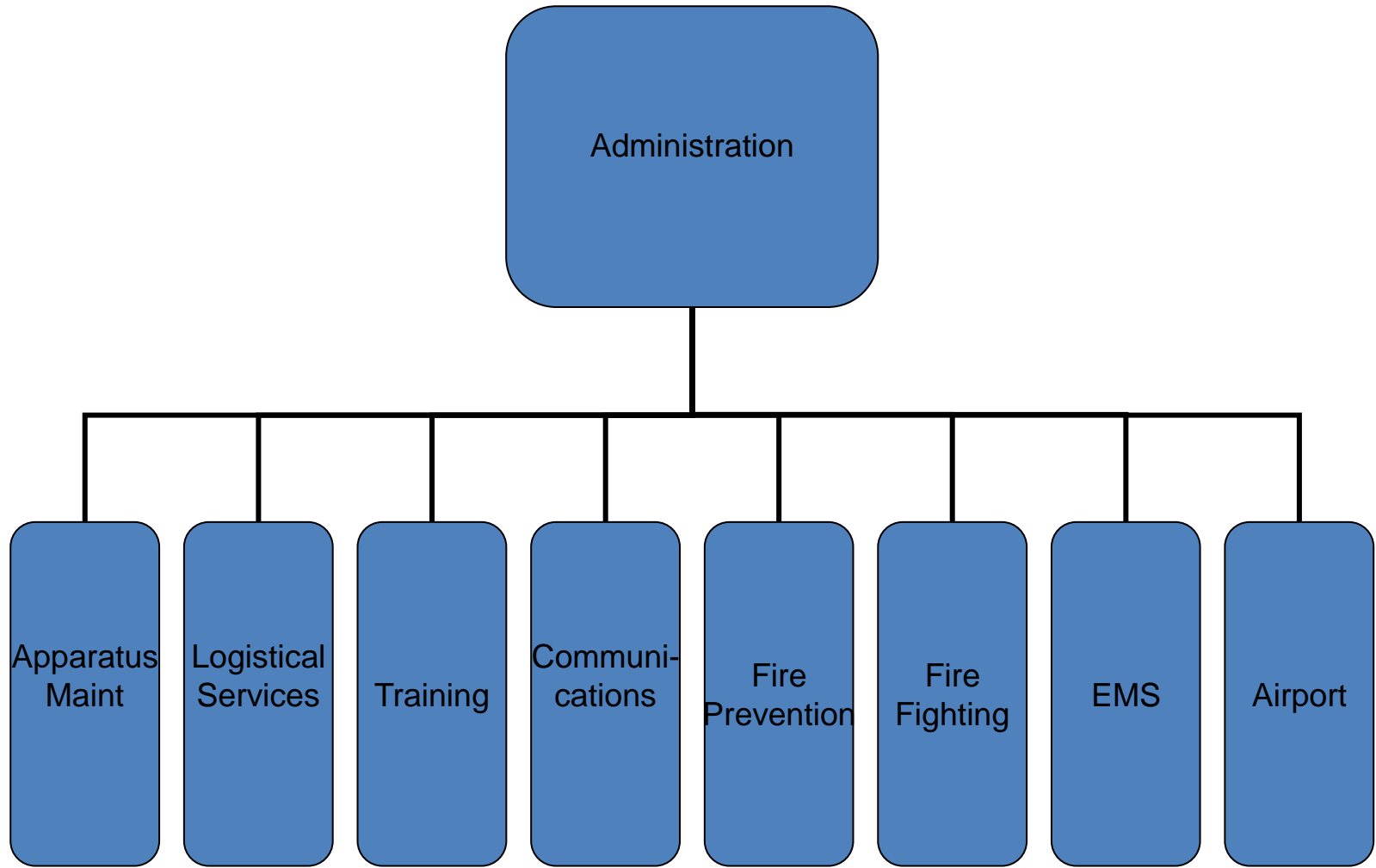
FY 2017 O&M Budget Request
Gina Y. Sweat, Director
Fund: General Fund

Fire Services Division

Mission Statement:

**Teamwork, with commitment to excellence,
Compassion, and immediate community protection**

Organization Chart

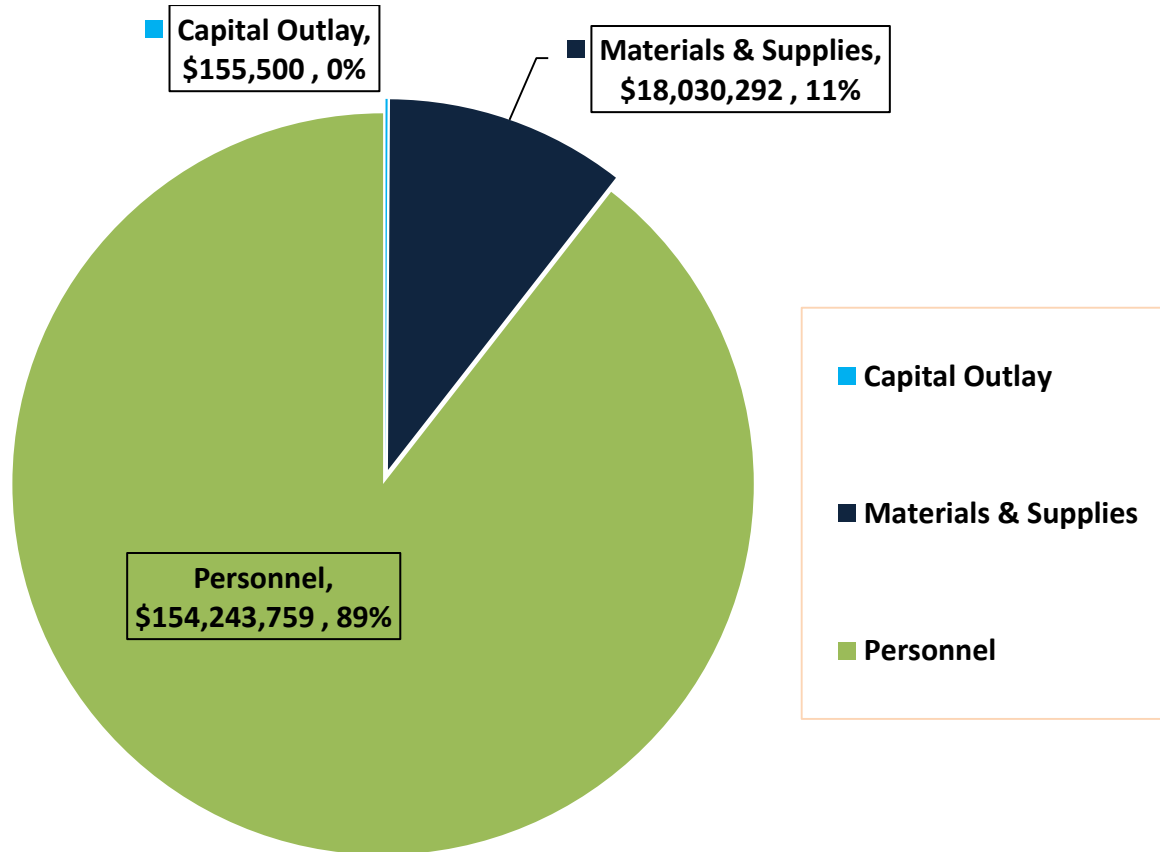


Divisional Operating Revenue & Expenditure Details

Revenue Budget by Category

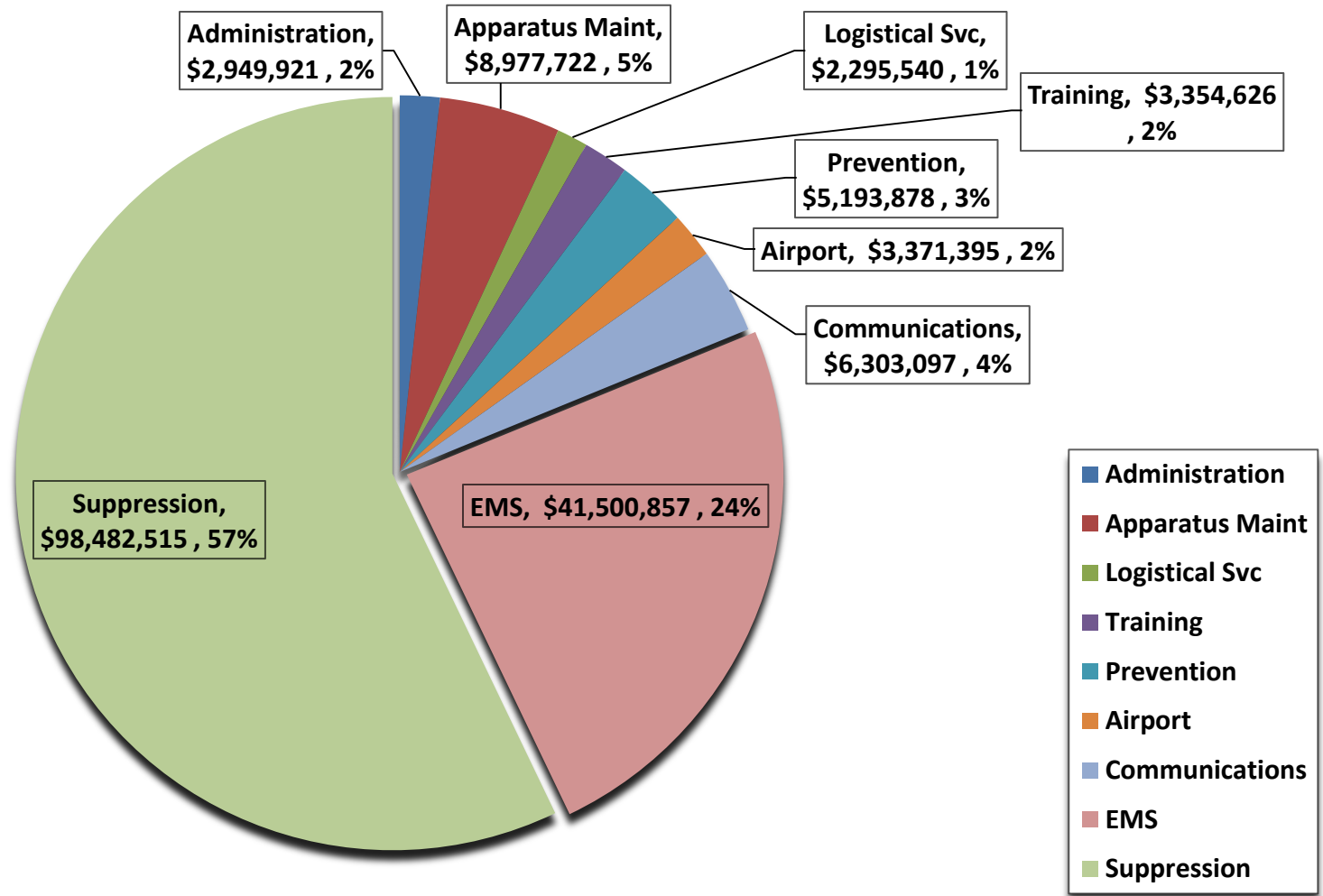
- EMS
 - Ambulance - \$21,000,000
- Airport
 - Airport - \$3,394,658
- Other
 - Other Misc Revenue - \$20,000

Expenditures by Category



Total Division Gross Expenditures \$172,429,551

Expenditure Budget by Program Level



Total Division Gross Expenditures \$172,429,551

Overview of the New Service Delivery – Initiatives in the FY 2017 Budget

Staffing Changes:

- Transferred five (5) Anti-Neglect positions to Public Works

Program Changes reflected in FY 2017 Plan:

- Reduce fire fatalities and fire losses through Phase III of Fire Management Zones
- Implement IBM recommendations
- Recruit to increase retention rates
- Evaluate fire department facilities
- Applied for three grants: replacement of two (2) ambulances (ADM); vehicle exhaust system and two (2) SUV's for Community Paramedic Program (AFG)

Bridge Analysis

Fire Service - Expenditures

FY 2016 Adopted (Fire Service Expenditures - General Fund)		\$ 172,888,782
Personnel Services		
Full-Time Salaries	\$ 1,839,941	Full complement and increase January
Overtime	(2,684,450)	Full complement
Pension ARC	1,398,257	Administration initiative to meet funding requirements
Retirement Benefits	(328,647)	DROP Freeze
Health Insurance	(715,681)	Commensurate with employee participation
Personnel - Others	(224,793)	15 Other Line Items
Total Increase in Personnel Expenses	\$ (715,373)	
Materials and Supplies		
Medical Supplies	250,000	Medical supply cost increase
Professional Services	186,220	Ambulance collection increase
City Shop Charges	123,537	Reflects anticipated trend from General Services
Seminars/Training/Education	83,920	SORT training classes
Data/Word Processing Software	(332,203)	GIS budgeted in IT FY17
City Fuel	(192,240)	Reflects anticipated trend in fuel cost
Materials and Supplies - Others	136,908	28 Other Line Items
Total Increase in Materials and Supplies	\$ 256,142	
Finance Division Net Increase/(Decrease)	\$ (459,231)	
FY 2017 Budget Proposed (Expenditure Budget - General Fund)		\$ 172,429,551

Program Comparative Summary

Prevention	215,000	20,000	(195,000)
Suppression	5,000	-	(5,000)
EMS	20,000,000	21,000,000	1,000,000
Airport	3,495,108	3,394,658	(100,450)
Total Revenues	23,715,108	24,414,658	699,550
<u>Expenditures</u>			
Administration	3,557,270	2,949,921	(607,349)
Apparatus Maintenance	9,058,343	8,977,722	(80,621)
Logistical Services	1,922,958	2,295,540	372,582
Training	3,220,957	3,354,626	133,669
Communications	5,981,891	6,303,097	321,206
Prevention	5,576,539	5,193,878	(382,661)
Suppression	99,084,413	98,482,515	(601,898)
EMS	40,984,887	41,500,857	515,970
Airport	3,501,525	3,371,395	(130,130)
Total Expenditures	172,888,783	172,429,551	(459,232)
Net Expenditures	149,173,675	148,014,893	(1,158,782)

Cost Trends And Other Detailed Information

5-Year Expenditure Trend Report – Division Level

City of Memphis
Five-Year Expense Trend Report
As of: MarYTD FY16

S130000 Division - Fire Services 0111 General Fund

	FY13 YearTotal Actual Final	FY14 YearTotal Actual Final	FY15 YearTotal Actual Final	FY16 MarYTD Actual	FY16 Total Year Forecast	FY16 YearTotal Budget FY16 Adopted	FY17 YearTotal Request Stage 2
500 Personnel Services							
051101 Full-Time Salaries	77,605,866	79,696,181	75,692,603	56,169,998	94,347,953	102,483,611	99,985,370
051102 Holiday Salary Full Time	473,527	487,627	447,693	389,359	0	0	0
051103 Vacation Leave	8,913,255	9,219,988	8,947,792	6,397,278	0	0	0
051104 Bonus Leave	150,195	140,794	157,502	127,059	0	0	0
051105 Sick Leave	5,950,614	5,982,833	5,973,081	4,937,018	0	0	0
051202 Overtime	7,688,859	6,350,051	11,919,550	8,173,114	10,308,630	11,121,450	8,437,000
051204 Holiday Fire/Police	4,278,230	4,292,469	4,228,244	4,088,616	4,138,606	4,209,000	4,144,100
051206 Out of Rank Pay	884,134	1,115,734	977,859	869,261	1,131,275	1,070,500	1,035,000
051208 Hazardous Duty Pay	127,889	128,424	120,790	86,748	120,007	128,000	128,000
051210 College Incentive Pay	2,040,367	2,100,781	2,073,617	1,499,530	2,056,203	2,077,889	2,064,588
051212 Longevity Pay	771,016	797,323	789,776	575,470	795,038	768,960	759,120
051214 Shift Differential	33,789	33,314	32,665	24,332	33,800	32,500	34,000
051216 Bonus Days	1,636,859	1,653,003	1,534,977	1,108,403	1,908,000	1,841,000	1,949,000
051218 Retirement Benefits	1,301,620	1,977,547	1,679,568	812,370	796,292	577,808	249,161
051219 Job Incentive	977,034	1,006,924	962,502	693,571	949,000	987,600	987,500
051302 Pension	5,476,825	5,699,719	5,520,913	4,129,337	5,618,220	5,210,087	5,243,146
051303 Supplemental Pension	3,593	1,987	2,724	3,216	4,600	3,274	3,872
051304 Social Security	12,424	12,417	11,154	10,422	13,400	14,161	14,161
051307 Pension ARC Funding	0	0	7,201,331	4,187,760	8,375,855	8,375,855	9,774,112
051308 Group Life Insurance	263,730	265,305	247,329	174,599	233,525	284,283	284,364
051310 Unemployment	329,875	265,930	258,150	176,990	176,990	176,990	126,960
051314 Medicare	1,465,063	1,508,381	1,540,459	1,139,489	1,617,710	1,451,198	1,469,095
051315 Long Term Disability	258,317	266,031	252,080	179,584	236,745	271,278	273,021
051320 Health Insurance - Basic	468,197	424,176	486,537	403,228	575,033	473,748	470,051
051322 Health Insurance - Premier	13,259,645	13,020,189	13,868,371	9,815,158	13,886,484	13,821,365	13,109,381
051323 Other Post Employment Benefits	1,452,512	735,448	0	0	0	1,367,039	446,598
051402 Salaries - Part Time/Temporary	40,704	61,965	42,663	32,902	24,200	13,000	5,000
051501 On the Job Injury	1,091,142	1,178,605	1,304,676	766,456	1,363,000	1,575,000	1,369,000
051601 Payroll Reserve	732,850	385,449	446,941	-1,565,240	0	0	0
051901 Attrition	0	0	0	0	0	-2,921,875	-280,000
056199 Expense Recovery - Personnel	-281,129	-214,320	-319,815	-81,418	-227,103	-200,000	-200,000
051326 Benefits Adjustments	0	0	0	0	0	-254,588	2,362,160
Total 500 Personnel Services	137,407,001	138,594,274	146,401,733	105,324,611	148,483,463	154,959,133	154,243,758
505 Materials & Supplies							
052112 City Storeroom Supplies	0	0	116	9	9	0	0

5-Year Expenditure Trend Report – Division Level *Continued*

City of Memphis
Five-Year Expense Trend Report
As of: MarYTD FY16

S130000 Division - Fire Services 0111 General Fund

	FY13 YearTotal Actual Final	FY14 YearTotal Actual Final	FY15 YearTotal Actual Final	FY16 MarYTD Actual	FY16 Total Year Forecast	FY16 YearTotal Budget FY16 Adopted	FY17 YearTotal Request Stage 2
052114 Facility Repair & Carpentry	22,093	37,039	30,239	25,772	85,800	51,000	57,500
052116 City Shop Charges	262,698	94,444	95,668	184,864	165,000	61,743	185,280
052120 Info Sys Comput/Off Mach	0	-120	0	0	0	0	0
052124 City Shop Fuel	1,913,001	2,031,033	1,528,704	742,811	1,300,000	1,922,367	1,730,130
052202 Outside Computer Services	0	0	8,021	282	3,900	4,000	4,000
052204 City Computer Svc Equipment	118,532	72,450	68,741	28,370	70,305	41,480	45,300
052206 Data/Word Processing Equipment	517	0	0	0	0	0	0
052208 Data/Word Process Software	285,564	335,564	421,651	332,204	338,304	342,203	10,000
052210 City Telephone/Communications	98,764	109,095	193,470	137,383	210,000	210,000	210,000
052302 Printing - Outside	2,725	2,524	177	194	5,000	7,000	4,500
052304 Supplies - Outside	233,140	250,986	272,841	255,699	223,015	216,249	220,230
052308 Hand Tools	37,423	30,602	35,217	23,782	36,830	35,980	34,980
052310 Clothing	564,945	563,690	684,813	484,630	713,431	712,110	768,610
052312 Household Supplies	330,865	357,413	328,432	114,800	350,600	338,740	300,600
052314 Ammunition & Explosives	0	0	0	0	500	500	500
052316 Safety Equipment	204,997	81,524	200,713	135,818	177,500	170,000	168,500
052318 Drafting/Photo Supplies	4,379	7,495	7,760	3,459	9,500	10,035	9,500
052320 Medical Supplies	2,081,662	2,031,642	2,381,273	1,517,349	2,151,000	2,060,566	2,310,566
052322 Athletic/Recreational Supplies	44	0	725	0	1,000	1,000	1,000
052324 Outside Postage	3,036	5,402	4,402	1,357	7,464	7,850	5,150
052328 Lumber & Wood Products	989	89	6,239	501	500	500	8,500
052330 Paints Oils & Glass	12,835	15,907	9,474	1,179	15,000	20,000	16,000
052332 Steel & Iron Products	0	0	0	0	0	0	1,700
052336 Pipe Fittings & Castings	164,492	213,837	189,395	53,164	336,000	234,000	234,000
052338 Lime Cement & Gravel	0	0	0	0	0	0	6,000
052342 Materials and Supplies	194,536	135,157	210,893	170,891	183,104	169,597	176,807
052343 Miscellaneous Expense	91,911	237	0	412	412	0	0
052402 Maintenance Traffic Signal System	764	0	0	0	0	0	0
052406 Operation Police Aircraft	0	0	0	107	107	0	0
052408 Outside Vehicle Repair	2,275,841	2,259,040	3,020,736	2,314,865	4,600,000	2,950,000	2,950,000
052410 Outside Equipment Repair/Maintenance	740,042	794,199	813,758	180,316	874,500	875,180	864,500
052412 Facilities Structure Repair - Outside	12,273	11,168	6,613	39,559	44,600	10,000	10,000
052498 Internal Repairs and Maintenance	212,285	128,071	241,719	54,687	216,000	241,393	226,113
052506 Medical/Dental/Veterinary	707	599	492	2,252	3,000	3,000	5,000
052512 Advertising/Publication	1,940	700	6,557	0	0	0	0
052514 Outside Phone/Communications	86,087	1,892	0	0	0	0	0

5-Year Expenditure Trend Report – Division Level *Continued*

City of Memphis
Five-Year Expense Trend Report
As of: MarYTD FY16

S130000 Division - Fire Services 0111 General Fund

	FY13 YearTotal Actual Final	FY14 YearTotal Actual Final	FY15 YearTotal Actual Final	FY16 MarYTD Actual	FY16 Total Year Forecast	FY16 YearTotal Budget FY16 Adopted	FY17 YearTotal Request Stage 2
052516 Entertainment	1,478	0	0	0	0	0	0
052520 Security	1,000	444	263	0	500	500	500
052524 Weed Control/Chemical Service	0	0	0	2,500	0	0	0
052526 Seminars/Training/Education	62,567	57,015	58,812	30,905	74,028	86,198	170,118
052528 Misc Professional Services	3,171,927	2,964,067	2,847,908	1,934,941	3,952,050	3,548,320	3,734,540
052534 Textbooks	114,330	40,285	72,535	23,400	55,300	53,300	103,000
052610 Travel Expense	41,515	30,491	25,800	6,002	38,218	39,850	49,800
052611 Unreported Travel	1,557	3,928	1,976	-240	266	0	0
052720 Outside Fuel	185	3,769	2,732	122	29,230	29,928	29,430
052730 Mileage	31,613	36,579	35,241	20,831	27,290	40,400	42,400
052810 Utilities	1,650,246	1,902,281	1,759,001	1,196,553	1,929,800	1,954,045	1,944,045
052920 Insurance	368,221	427,854	449,119	427,781	427,781	427,781	415,029
052921 Claims	181,655	69,827	53,972	13,533	13,832	13,832	13,832
052923 Lawsuits	80,526	34,348	203,671	30,959	613,467	613,467	613,467
052930 Dues/Memberships/Periodicals	37,779	33,213	29,898	20,061	34,084	36,985	34,465
052932 Rent	215,433	229,049	222,594	187,819	240,800	240,800	249,700
052950 Misc Services and Charges	17,076	20,771	58,984	28,137	31,500	18,000	33,000
052990 Minor Equipment	19,435	20,009	30,500	9,989	27,950	28,250	32,000
056299 Expense Recovery - M & S	-86,493	-900	-86,542	0	0	0	0
Total 505 Materials & Supplies	15,869,139	15,444,706	16,535,302	10,740,008	19,618,475	17,828,149	18,030,292
053102 Furniture/Furnishings	0	5,218	46,501	49,319	69,400	69,500	123,500
053108 Equipment	6,274	11,520	25,690	52,928	98,641	32,000	32,000
FSC510 510 Capital Outlay	6,274	16,738	72,191	102,247	168,041	101,500	155,500
052850 Sports Authority	0	0	0	635	0	0	0
061078 Death Benefits	0	14,249	5,000	38,014	5,000	0	0
FSC515 515 Grants and Subsidies	0	14,249	5,000	38,649	5,000	0	0
057440 Inventory Purchases	140,724	0	0	0	0	0	0
FSC520 520 Inventory	140,724	0	0	0	0	0	0
080205 Oper Tfr Out - Misc Grants Fund	200,000	0	0	200,000	0	0	0
FSC555 555 Transfers Out	200,000	0	0	200,000	0	0	0
Total expenditures	153,623,138	154,069,968	163,014,226	116,405,516	168,274,979	172,888,783	172,429,550
Revenue:							
FSS175 175 Ambulance Service Fees	20,437,380	20,271,704	20,790,494	16,977,508	21,000,000	20,000,000	21,000,000
FSC450 450 Charges for Services	20,437,380	20,271,704	20,790,494	16,977,508	21,000,000	20,000,000	21,000,000

5-Year Expenditure Trend Report – Division Level *Continued*

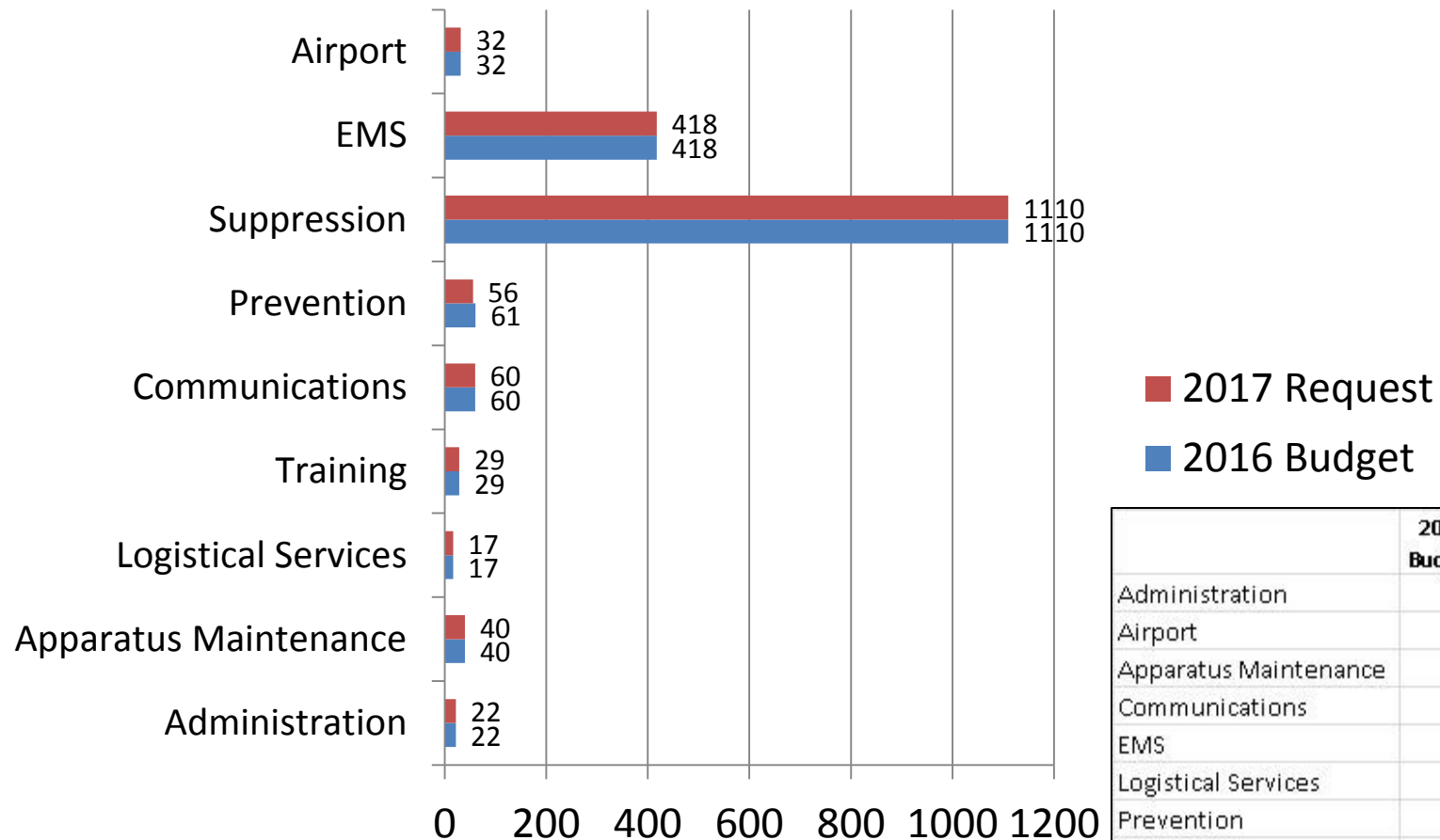
City of Memphis
Five-Year Expense Trend Report
As of: MarYTD FY16

S130000 Division - Fire Services 0111 General Fund

	<i>FY13</i> YearTotal <i>Actual</i> <i>Final</i>	<i>FY14</i> YearTotal <i>Actual</i> <i>Final</i>	<i>FY15</i> YearTotal <i>Actual</i> <i>Final</i>	<i>FY16</i> MarYTD <i>Actual</i>	FY16 Total Year Forecast	FY16 YearTotal Budget FY16 Adopted	FY17 YearTotal Request Stage 2
046118 Federal Grants - Others	969,466	369,935	0	8,894	0	0	0
FSC460 460 Federal Grants	969,466	369,935	0	8,894	0	0	0
048201 International Airport	3,630,059	3,630,060	3,406,928	2,626,143	3,501,525	3,495,108	3,394,658
FSC470 470 Intergovernmental Revenues	3,630,059	3,630,060	3,406,928	2,626,143	3,501,525	3,495,108	3,394,658
FSS215 215 Other - Local Shared Revenue	98,174	-33,805	24,008	3,110	3,110	0	0
FSS220 220 Other - Misc	360,390	259,616	301,557	217,193	236,513	220,000	20,000
FSC475 475 Other Revenues	458,564	225,811	325,564	220,303	239,623	220,000	20,000
Total Revenues	25,495,469	24,497,510	24,522,987	19,832,849	24,741,148	23,715,108	24,414,658
Net Operations	-128,127,668	-129,572,457	-138,491,239	-96,572,667	-143,533,831	-149,173,675	-148,014,892

Personnel Comparative Information

Authorized Complement Comparison



	2016 Budget	2017 Request
Administration	22	22
Airport	32	32
Apparatus Maintenance	40	40
Communications	60	60
EMS	418	418
Logistical Services	17	17
Prevention	61	56
Suppression	1110	1110
Training	29	29
	1,789	1,784

Vendor Detail for Professional Services

Legal Level	Legal Level	Division Total - Amount	Comments	% of Account Total
130100	Administration	\$320,000	Promotional Testing for Lieutenants	8.57%
130200	Apparatus Maintenance	260,000	Towing, Upholstery, Mobile Lift Maintenance, HazMat Physicals, Stress Management, Fit Testing, Vent-a-hood and Fire Extinguisher Service	6.96%
130300	Logistical Services	550,000	Turnout Maintenance, Pest Control, Tree Trimming and Removal	14.73%
130400	Training	147,540	Maintenance on Simulator, Hazmat Cleanup	3.95%
130500	Communications	230,000	Application Systems Administrator for CAD	6.16%
130601	Prevention	47,000	Fire Museum, Fire Marshal Conference	1.26%
130701	EMS	2,180,000	Ambulance Billing, Ambulance Collection, Medical Director	58.37%
		<u>\$3,734,540</u>		100.00%

MWBE

Prime Utilization All Business Categories										
Category	African American	Native American	Total Certified MBE	Total Certified WBE	Total MWBE	Non-certified MWBEs	Non-Profits & Quasi	Exclusions	Non- MWBE	Total Yr to date
Construction	314,328	-	314,328	-	314,328	-	-	-	1,132,073	\$ 1,446,401
Other Services	45,000	375	45,375	42,160	87,535	8,210	6,138	-	1,406,131	\$ 1,501,876
Goods/Supplies	28,970	-	28,970	23,327	52,297	16,663	-	220,579	5,645,247	\$ 5,714,207
	\$ 388,298	\$ 375	\$ 388,673	\$ 65,487	\$454,160	\$ 24,873	\$ 6,138	\$ 220,579	\$8,183,451	\$8,662,484
	4.48%	0.00%	4.49%	0.76%	5.24%	0.29%			94.47%	100.00%

Current Contracts

Household Supplies
 Medical Supplies
 K-9 Coordinator
 Pest Control
 Recliners, desks, tables, office and kitchen chairs for stations

EBO Percentage

Towing 10%
 Siren Preventive
 Maintenance 15%
 Ambulance Billing 12%

Recently Completed Contracts

Fence at Apparatus Maintenance Shop
 Canopy at Apparatus Maintenance Shop